

Edgebrook PTO Minutes for Tuesday November 4th, 2008



Jenny Mihevc (Pres) called the meeting to order at 6:34 p.m.

In attendance:

Angie Feucht	Sue Kaspar	Val Oldenburg
Michelle Reinhardt	Chantalle Ullett	Tara Walker
Jean Aguilar	Jenny Mihevc (Pres)	Stacy Gende
Barb Sharp (Sec)	Korrin Bird (Treas)	Mary Bidlack

A copy of minutes from 10/7, agenda for 11/4, and treasurer's report ending 11/4 was available for all who attended by door.

Jenny introduced our special visitor. Brain, from Old Town Pizza. Brain came to the EPTO meeting to introduce himself and let us know he is willing to do whatever we want or need him to do.

Opening Business

*The minutes from the October meeting were read by Barb Sharp. Chantalle Ullett moved they be approved and Angie Feucht seconded the motion. Asked all in favor- motion carried

*Barb Sharp read a letter from Tracy Fees (VP); in the letter Tracy stated how much she enjoyed being on the EPTO but because of other commitments and her family she did need to resign as Vice President.

*Jenny Mihevc stated that the EPTO board has discussed this and Barb Sharp would like to move from Secretary into the Vice President position. Sue Kasper motioned Mary Bidlack second. Jenny Mihevc asked if anyone else would like to run for Vice President. No one responded. Motion was asked for to close the vote- Mary Bidlack motioned Angie Feucht second. Barb Sharp is the EPTO Vice President. Asked all in favor- motion carried

*Jenny Mihevc then called for volunteers or nominees for Secretary of EPTO. Mary Bidlack volunteered. Tara Walker nominated Mary Bidlack. Jenny asked if anyone else would like to be Secretary. No one responded. Jenny asked for motion to close the vote. Angie Feucht motioned, Stacy Gende second. Mary Bidlack is the EPTO Secretary. Asked all in favor- motion carried

*Korrin Bird was asked for the treasures report. She asked if anyone needed a copy. She then proceeded through the report. Korrin explained in detail any expenses or income of the EPTO. She then point to the comparison of the income/expense to the budget. She stated that everything is in line with what the budgets allows. Asked for questions or clarifications. No one had any. Jenny Mihevc asked for a motion to approve the treasurer's report. Chantelle Ullett motioned Mary Bidlack second. Asked all in favor- motion carried

*The president's report was then called for and was given by Jenny Mihevc. Reminder of polices of EPTO. Attached a copy of polices to agenda for everyone. Reminder to all that all emails and fliers are to be shown/mailed to the EPTO board and need to be approved by the EPTO board before they are passed to the families. Asked that if anyone created a flier they are to meet an EPTO board member at the school to make copies.

Please do not leave them in the mailbox for someone to copy. Explained that there are different committees and that on each committee there should be 2 people minimum. With these committees that are formed any questions, comments or suggestions should be made to the committee and the chairperson would then report to monthly EPTO meetings. A list of committee was attached to agenda for anyone at the meeting. Jenny also pointed out there are still spots to be filled in many committees if anyone is interested. Jenny also stated she will send an email out to the list of volunteers of the committees. Jenny then stated that she is still in process of making binders per committee. Each Binder will have, guideline for the committee to follow, budget, and volunteer list. When you receive your binder please keep it up to date. Jenny asked for any more questions. None so floor moved to Family Bowling night

Family Bowling Night

Jenny turned the floor over to Angie Feucht for her update on the bowling event. Set for Nov 15 @ 1. Flyers were sent home Tuesday on bright orange paper. We have full bowling alley. Palace bowl will donate 50% back to Edgebrook. Everyone is invited to come. 3 teachers will be there and maybe raffle the teachers off. Snack bar will be open during bowling. RSVP will be Wednesday asked for reminder in pipeline for the event, drop in bowl. Michelle Reinhart suggested that a prize be handed out if they turn in the RSVP as a motivator. Jenny asked for any more questions. None so floor moved to Muffins with Mom

Muffins with Mom

Jenny then turned the floor over to Mary Bidlack for update on Muffins with Mom. Mary announced that we received 250 Muffins from Panera as a donation. We also purchased little muffins for the kids. Mary showed the flyer that was going to be sent home with the RSVP and stated that they would like to charge \$1 per person for the event. Each guest is asked to bring an item to donate to F.I.S.H. Michelle Reinhart suggested to take pictures of the moms and children as they come in the door and have some type of slide show during the breakfast. She said she would set this up and be there to do this. Jenny asked for any more questions. None so floor moved to Roadrunner Days

Roadrunner Day

Jenny stated that the next roadrunner day would be Hat Day. This day the turkey truck will be there to pick up all the food. Jenny will send an email out to the volunteers for Turkey truck volunteer time. Truck is scheduled to be here from 10-12 but Michelle is trying to arrange for the truck to be here earlier since there is an assembly that day. \$35 will go to the class will the most F.I.S.H. Angie asked if we could have a second place prize. I was pointed out that it was Mrs. Krueel last year and we should just let her win. Jenny also stated that the prize for box tops that was being handed out on roadrunner days is now being handed out to each student on roadrunner day. Jenny asked for any more questions. None so floor moved to Market Day.

Market Day

Jenny then moved the floor to Market day and handed it over to Stacy Gendes. Stacy stated that this month they were running a special promotion on pies; she wanted to stay away from the word fundraiser. 130 pie Duker did not participate this year. \$1.50 per pie will come back to Edgebrook. Chantelle asked if there was a way to find out ahead of time promotions to order extra for promotions to have at sale for at pick up. Stacey will look into it. Stacy stated that Ingrid and her are looking into a new rep since there rep did

not info them that they can call in orders to take advantage of promotions. Next month is Cookie dough Stacey is looking for approval to add the cookie dough into the main form instead of separate sheet so it does not look like a fundraiser. Chantelle suggested a marketing twist of don't forget to order for your cookie exchange. Stacy also pointed out the Dollar sales are very low do to the economy. Stacy wanted to make sure EPTO was prepared that not as much money will come in like stated in budget. Jenny asked how the extended hours helped orders. Stacy stated that they had 3 new customers and Stacy & Korrin both agree that a difference might not be seen until a years time for the word to get out. Stacy is also in contact with the Market day company to change the forms to state the correct time on forms and website. Market day might not be ok about the food on the floor for the extended time, there liability. Jenny asked for any more questions. None so floor moved to Box tops/soup labels

Box tops/soup labels

Floor was turned over to Korrin Bird for an update. Box tops were sent in, they are expecting a large check. Box tops are sent in twice a year, Dec. & April. Soup labels have been sent in and with the soup labels you chose items. At next meeting a brochure will be brought in for vote on how to use the rewards. Barb sharp is looking into swings. Waiting to see if Campbell's offer them. Jenny asked for any more questions. None so floor moved to Food nights.

Food Nights

Katie Diakow was unable to attend so Jenny and Korrin gave her report. This month coming Old town pizza, Culvers. Maybe try Henny Penny again they had one customer on their day. Chuck E. Cheese is coming but not sure of the day. Jenny asked for any more questions. None so floor moved to Pipeline.

Pipeline

Jenny asked if anyone would like to have something added to the Pipeline that they are to have it emailed to Jenny the Wednesday before she is passing it out. Deadline being 11/5 tomorrow. Pipeline goes out to the students every other Friday, opposite the Roadrunner news. Jenny asked for any more questions. None so floor moved to Rockin for Edgebrook.

Rockin for Edgebrook

Angie Feucht reports how excited her committee and her are about all the planning coming together for Rockin for Edgebrook. The date has been set for March 21st, which is the Saturday beginning Spring break. She also stated that it was the best of the Dates available. The event will be held at the VFW Hall. The dinner will be \$25 a plate as an early bird price and last 2 weeks \$30 after. The meal will be steak and fries. There will be grills for each guest to grill among the teachers, administrators and parents from Edgebrook. Offering a great gathering around the grill. They are looking in to Henny Penny as an alternate chicken dish and will have baked potatoes and salad as vegetarian. They will be sending home raffle tickets for families to purchase 5 for \$50. In this packet they will also ask for volunteers for event and or donations. When the kids sell their raffle ticket they receive an award when they turn it in. The raffles tickets will be sold for \$10 per ticket. They are still looking into 1st, 2nd, and 3rd place ideas. They are in process of collecting donations and gift certificates. There will be an assembly pumping up the kids; Air guitars will be given to each child. Mrs. Thornberry will be having the students making decorations to decorate the hallways, maybe guitar from 3rd grade, etc.. to

decorate the halls. This year's theme will be the 80's, guest are encouraged to dress from the 80's. Jenny asked for any more questions. None so floor moved to Student Directory.

Student Directory

The directory went out online Monday hard copiers are available. Many comments on what a nice job Laura Loebakka and the committee did. Jenny pointed out hat not all students are in the directory, only the ones that gave approval. Jenny asked for any more questions. None so floor moved to Spirit wear.

Spirit Wear

Michelle Reinhardt gave Katie Freund's report on spirit wear. Order forms will go home next week through the 21st of November. Samples will be on display and orders will be at the school by Christmas. Jenny asked for any more questions. None so floor moved to Art to remember.

Art to Remember

Tara Walker gave her report. Tara reported that everything seemed to have gone smoothly. Tables were set up in each grades hallway with the artwork on the table. All orders are due Wed., orders will go out to the families the week after. A few comments of how nice it was to have the artwork at the conferences for the parents to be able to have. Also many comments how well Mrs. Thronberry did with getting the kids excited about their artwork! Jenny asked for any more questions. None so floor moved to Yearbook.

Yearbook

Sandy Szamlewski was not there to report any news; no one had information to report. Jenny asked if anyone had any information. Then moved floor to Principals report.

Principal's Report

Michelle Reinhardt thanked everyone for the Book fair and reading night success! Michelle also thanked Angie for organizing and stamping all the books for the literacy program. Michelle would also like to offer coffee with the principal for the parents along with Rockin for Edgebrook. Jenny asked for any more questions. None so floor moved to Teachers report.

Teacher's Report

Val Oldenburg started with a big thank you from all the Teachers for the \$85 Book fair. Val passed out a sheet of the year's assemblies One per month except December. Jenny Mihevc reported that the \$35 that Gina Nichols class won last month and used for paint was not enough money. Gina put in her own money to pay for the rest up to \$100. Jenny asked for a vote to reimburse Gina for her expenses. Angie Feucht moved Stacy Gende second. Vote was taken- all in favor. Gina will be reimbursed. Jenny asked for any more questions. None so floor moved to Book Fair.

Book Fair

Sue Kasper reported what a success the book fair was this year. She reported that this year was 43% better than last year. She suggested that in years to come continue with Family reading night, conferences, and the classroom of students being able to come for their wish list. She believes all these had factors in the success. Comments were made on the set up of the book fair was as if the were in a mall, nice job. Sue reported that \$3500 of previous years profits were brought to her attention and this was split among learning center and staff. Scholastics rewards are in returned in books or materials. Another \$3500 was earned from this book fair and will be grouped together with the spring fair. Jenny asked for any more questions. None so floor moved to December craft day.

December Craft Day

Mary Bidlack announced that Decembers Family Gathering theme was going to be a craft day, winter wonderland. Students will be able to make their Christmas gifts, maybe 10 crafts, and games. Children under kindergarten need parent above we are looking for enough volunteers. Plans are not set yet. Looking for approval for the \$3-\$5 charge per child. Approval given. Maybe Santa, Michelle Reinhardt stated she might know a Santa we could use. Jenny asked for any more questions. None so floor moved to Meijer One Card.

Meijer One Card

Mary Bidlack explained the Meijers one card is like a Preferred card at Jewel. Meijer will send back to the school 1% if a Meijers card is used and .5% if cash or debit card with pin is used. Applications are going home Wednesday after all are stapled in the morning. Tara and Korrin offered to come help staple.

Jenny asked if anyone had anything they would like to discuss.

The meeting was adjourned at 8:20. Motioned by Angie Feucht, and seconded by Mary Bidlack